

# **AICTE Mandatory Disclosure**

Mandatory Disclosure : Updated on 10-02-2019

**1. AICTE Perm. Institution No.** : **1-3694464791**

Period of Last approval : 2018-2019

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## **2. NAME OF THE INSTITUTION**

Name of the Institution : Hindustan College of Pharmacy  
Address of the Institution : Chenapady P.O, Kanjirappally  
City & Pin code : Kottayam Dist. - 686520  
State/UT : KERALA  
Phone number with STD code : 0482-8263000  
Fax number with STD code : 0482-8262500  
Office hours at the Institution : 9 am – 5 pm  
Academic hours at the Institution : 9 am – 4 pm  
Email : hindustan.vet@gmail.com  
Website : [www.hindustancp.com](http://www.hindustancp.com)  
Nearest Railway Station (dist in Km) : Kottayam Railway Station (37 kms)  
Nearest Airport (dist in Km) : Cochin International Airport (104 kms)

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## **3. Type of Institution**

Type of Institution : Private-Self Financed  
Category (1) of the Institution :  
Category (2) of the Institution : Co-Ed

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## **4. Name of the organization running the Institution**

Name of the organization running the Institution : Vivekananda Educational Trust  
Type of the organization : Trust  
Address of the organization : Mini Mandiram Building, Nedumkunnam P.O, Kottayam  
Dist – 686542, Kerala  
Registered with : Sub Registrar , Karukachal  
Registration Date : 15.01.2016  
Website of the Organization : [www.hindustancp.com](http://www.hindustancp.com)

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## **5. Name of the Affiliating University**

Name of the affiliating University : Kerala University of Health Sciences (KUHS)  
Address : Medical College P.O, Thrissur, Kerala-680596  
Website : [www.kuhs.ac.in](http://www.kuhs.ac.in)  
Latest affiliation period : 2018-2019

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#### 6. Name of Principal / Director

Name of Principal / Director : Dr. Leena P. N  
Exact Designation : Principal  
Phone number with STD code : +919496484000  
FAX number with STD code : 0482-8263000  
Email : leena09narayanan@gmail.com  
Highest Degree : Ph. D  
Field of specialization : Pharmacognosy

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#### 7. Governing Board Members

S.No.	Name	Category	Designation
1	Mr. Gokul G	Management	Chairman
2	Mrs. Keerthi Gop	Management	Vice Chairman
3	Mr. Saneesh Sebastian	Management	Director
4	Dr. Santhosh	Academician & Educationalist	Academic Advisor
5	Swathy Lakshmi	Faculty	Asst. Professor
6	Neetha Thankachen	Faculty	Asst. Professor
7	Mr. Gopakumaran Nair	Trustee	
8	Mr. K. P Gopalakrishnan Nair	Trustee	

#### 8. Academic Council Members

S. No	Designation	Name
1	Principal	Dr. Leena P. N
2	Asst. Professor	Mrs. Neetha Thankachen
3	Asst. Professor	Mrs. Swathy Lakshmi. N
4	Asst. Professor	Mrs. Liji Jacob
5	Asst. Professor	Mrs. Reshma. B

6	Asst. Professor	Mrs. Vijayalakshmi. S
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### 9. Student Feedback on Institutional Governance/faculty performance

A student feedback mechanism is available in the institution. Twice in a semester, the students provide the feedback of staff in the prescribed format.

#### HINDUSTAN COLLEGE OF PHARMACY: Students Evaluation Form

Year : Semester: Dept. Date:

Sl No	Name of the Subject	Name of the staff member	Good	Satisfactory	Not satisfactory
1					
2					
3					

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### 10. Grievance Redressal mechanism for Faculty, staff and students

- System for Redressal of grievances of faculty, staff and students
- The management of the college follows an open system of administration and grievances from staff and students are given the utmost attention.
- Complaints and suggestion boxes are kept at a number of places in the campus and also in the hostels.
- The suggestions and complaints are carefully looked into and remedial measures undertaken. Responses are also publicised through notice boards.
- In case of indiscipline, a committee appointed by the principal enquires into the matter by calling witnesses and recommendations are made about the action to be taken by the management.
- Grievances regarding the staff in terms of salary, promotions etc., are carefully looked into by the HR department in consultation with the Principal and remedial measures taken.
- Class Committee meetings are held in which grievances of students are taken note of and remedial measures taken.
- A student welfare officer looks into the welfare of the students and advises the management for necessary action.

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### 11. Department wise Details

- Department of Pharmacognosy
- Department of Pharmaceutics
- Department of Pharmacology
- Department of Pharmaceutical Chemistry

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### 12. Department wise Teaching Faculty – Detailed – AICTE – Bio-data Form

- Department of Pharmacognosy
- Department of Pharmaceutics
- Department of Pharmacology
- Department of Pharmaceutical Chemistry

#### FACULTY MEMBERS:

Sl. No:	CATEGORY	DESIGNATION	NAME
1	Academics	Principal	Dr. Leena P. N
2	Academics	Director	Mr. R. Girisa Chandran
3	Academics	Academic Advisor	Dr. Santhosh Mathews
4	Academics	Asst. Professor	Mrs. Swathy Lakshmi N
5	Academics	Asst. Professor	Mrs. Neetha Thankachen
6	Academics	Asst. Professor	Mrs. Liji Jacob
7	Academics	Asst. Professor	Mrs. Reshma. B
8	Academics	Asst. Professor	Mrs. Vijayalakshmi S
9	Academics	Asst. Professor	Ms. Thasneem S. R

#### 13. Admission Quota

Admission Quota : **B. Pharm**

Entrance Test/ Admission Criteria : Govt. Admission - Based on the marks scored in Entrance Test and marks obtained in +2 Examinations  
Management Admission based on the marks obtained in +2 Examinations (Physics + Chemistry + Mathematics/Biology)

Lowest cut-off marks in Previous year : 50% in + 2 for Management Seats with separate min of 50% in Maths/Biology

Fees in rupees : Management Admission: Rs. 1,36,105/-  
Govt. Admission: Rs. 1,36,105/- ...

Year	No. of Students
NA	Nil

Admission Calendar : Aug to July

#### 14. Infrastructural Information

- Class Rooms
- Laboratories
- Library
- Computer Centre and Language Lab
- Cafeteria
- Seminar hall
- Medical Facility
- Transport Facility
- Hostel Facility

## 15. Academic Sessions

Academic Sessions	:	<b>Pharmacy College</b>
Examination System, Year /Semester	:	Semester Pattern @ Two semester per year
Period of declaration of results	:	within 1 – 2 months after closure of examinations

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## 16. Counselling / Monitoring

Counselling / Monitoring	-	Regular Counselling for students by faculty advisors once every week
Career Counselling	-	Done during faculty advising regularly and also by department Placement coordinators
Medical facilities	-	A Medical Room is provided in the Institute
Student Insurance	-	All Students are covered under Insurance Scheme with Uniten India General Insurance Co.

## 17. Students Activity Body

### Cultural activities -

- Students at HINDUSTAN exhibit their talents in an astounding manner through the Cultural Activities.
- **KSHANANTRA**, a cultural festival, is planning to be conducted every Year, to express their solidarity and team spirit.

### Sports activities–

- Sports facilities are available for the Students.

### Literary activities -

- The English Development Club (EDC) aims at developing the students' overall personality with the main focus on communication skills.
- The following activities are conducted under the auspices of the EDC in order to develop the student's talent:
  - Group Discussion
  - Debates
  - Oral Presentations
  - Role plays
  - Interview techniques
- Participation in these programmes gives them a face lift to take on the ever challenging world of productive activity.

### Magazine/Newsletter -

- HINDUSTAN NEWS/ Career NEWS, are the planned annual journals.

Technical activities/Tech. Fest - 1. Every department conducts a national level technical symposium in every Year

2. Departments are also conducting National Conference, International Conference etc.,

- Industrial Visits/Tours - Industrial Visits/Tours Arranged  
Alumni activities - Every Year Alumni day is arranged for each department
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#### **18. Name of the Information Officer for RTI**

Name of the Information Officer for RTI : Keerthi Gop  
Designation : Vice Chairman  
Phone Number : 9446608000  
Email : [keerthigop5@gmail.com](mailto:keerthigop5@gmail.com)

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